



Solutions for Flooring Contractors



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About Us

C/F Data Systems develops and sells integrated project management, job-costing, construction accounting software. For over 40 years, we have been helping flooring contractors increase efficiency, improve business process and drive profitability with our construction accounting software, STRUCTURE Blue.

Our services include: consultation, software, training programs, continuous programming and phone support with a guaranteed response.

One of the many reasons contractors turn to us for their system needs is our ability to customize our software to meet their needs. Whether it is a unique report, enhancement or other program change, the C/F Data development team will accommodate any request. We actively seek user input to define and redefine the capabilities of our systems. We are continuously customizing our product to meet our customers' needs.

Our dedicated team of software professionals along with our unsurpassed client support network have contributed to our continued growth and success.



Exceptional Support Staff

For more than 40 years, C/F Data Systems has established standards for the highest level of customer support available in the industry. Our service excellence is derived from a combination of support staff tenure, averaging 15 years, and our team that genuinely cares about each and every one of our customers.

Our customer support systems are designed to meet the day to day challenges of supporting your office staff in the operations of STRUCTURE Blue. Instant call response is the rule. With tools such as on-line call logging and an integrated problem resolution history we can assure our customers a prompt solution to even the most challenging obstacles.

Our Call Support System tracks every call and resolution, allowing us to build a FAQ virtual library.

What separates C/F Data Systems from other software companies is our amazing support staff. Every member of our support team is located at our headquarters in Weymouth, MA. We pride ourselves on being able to deliver amazing support to our customers.

What separates C/F Data Systems from other software companies is our amazing support staff. The average tenure is 15 years, ensuring that you get the right answer the first time you call.





Flooring Contractors

Of all the specialty trades, flooring contractors face the unique challenge of having to react quickly to the demands of the general contractor and have the forethought to have planned material requirements well in advance of the installation date.

STRUCTURE Blue has tools uniquely designed to handle your specific requirements. The Quote Proposal system provides the ability to quickly price a quote and generate a formal proposal. It also allows you to easily re-price the quote with alternates. The same quote can be sent to one or many general contractor clients. Once the quote is accepted, it sets up the job, budget and a schedule of values if needed. Quote Proposal integrates with the Purchase Order module allowing you to order materials as soon as the quote is accepted. It also allows for a complete procurement control system to manage all upcoming delivery dates. Roll Inventory facilitates any shop materials that may be aggregated in your warehouse for future use.

With the integration to the WorkForce Scheduling module, you can project manpower requirements and schedule resources for all upcoming projects and, as the installation date draws closer, populate the schedule with actual mechanics. Because WorkForce integrates with the Payroll module it streamlines the entire data collection process.

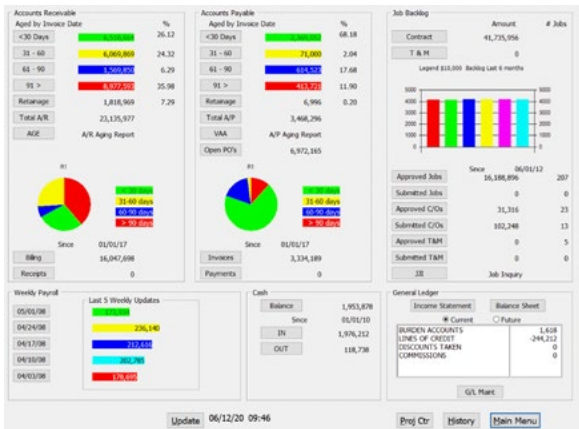
Tracking all of your project details is a snap with Project Management. Track your submittals, transmittals and RFI's along with all job correspondence in one easy to manage area.



How It Works

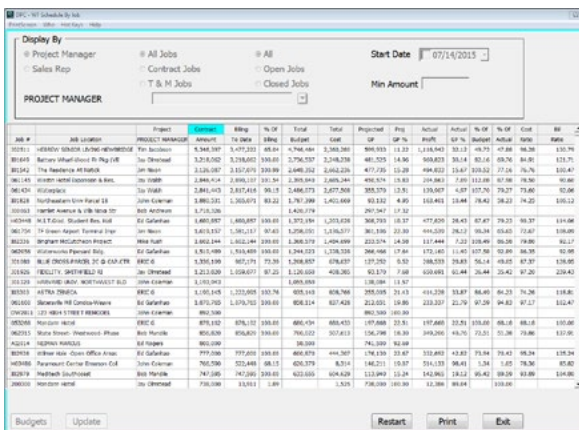
Executive Center

Keeping track of your company's financial information can be quite the hassle. A massive amount of time is wasted pouring over a plethora of management reports and spreadsheets. Now you can rid yourself of the clutter. STRUCTURE Blue's Executive Center was designed with you in mind. All of your critical financial information is displayed on one screen.



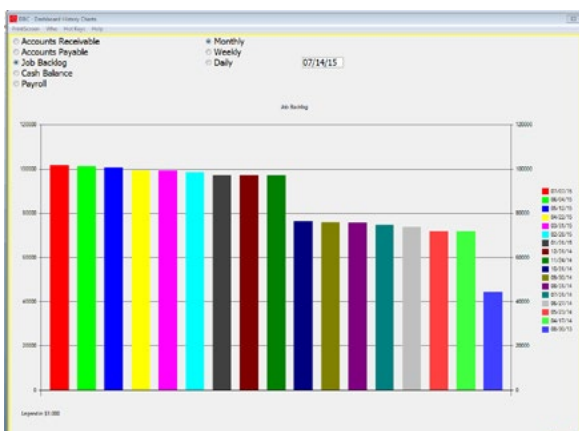
Central Hub

You can see your complete receivables and payables at a glance. If necessary you can go deeper to see which invoices are past due as well as any collection call history. Check your daily cash balance, or access your financials with the click of a button.



See Everything

One number representing your entire project backlog allows you to access all the necessary information on each job, actual to budget, billing and payments and transaction detail costs.



Easy to Use

Easily access your company's financial status for previous time periods and compare different periods. Keep financial and job information confidential by limiting access for certain users.

Quote Proposals

Job #	Project	Location	Description	Bid Date	Bid #	Customer Name	Job Number
143-813	303 CONCRETE	220 SOWES ROAD	REP LIP CARPET & INSTALL SO	09/15/2009	0518948	COMMERCIAL FLOORING & BIFURKOR	
143-814	303 Network Upgrade	220 SOWES ROAD	Network Upgrade	09/15/2009	0518948	J&K Contractors, Inc.	101011-000
143-815	303 Waterpipe Visual Repair	Waterplace	TEAR Repair Work	09/15/2009	0517213	Intercontinental Management Corp	101011-000

Designed specifically for the flooring industry, the Quote Proposals module allows you to track the entire bid process from invite, to bid, to awarding the job. STRUCTURE's Quote Proposals module will automatically create the job, including the contract amount and budget once a bid has been won.

List all of your quote proposals to see which opportunities you won, those you lost and those you are still trying to obtain. Analyze your wins and losses by general contractor, type of job, estimator, competitor or one of a hundred different criteria.

With STRUCTURE, you can also import data from Callidus, Measure Square, Safeharbor, and SpecIntel.

PROPOSAL LETTER
FOXBORO STADIUM
 September 26, 2016 BID # Q12606 - 000

C/F DATA SYSTEMS
Your Construction Financial Authority

To: Jon Kelland
Kelland Construction
123 Kelland Street
Walpole, MA 2081
jon@kellandconstruction.com
(781) 337-9900

Project Name: FOXBORO STADIUM
ROUTE 1
FOXBORO, MA

Thank you for the opportunity to submit the following proposal for the above referenced project:

Description	Material Total	Labor Total	Total
BARACOA II 24X24 CARPET TILES	\$25,606.94	\$2,443.98	\$28,143
MANNINGTON COMMERCIAL CARPETS BARACOA II 24X24 CARPET TILES RAGGAE REGGAE			
ROOM 1 Mohawk	\$2,559.85	\$978.89	\$3,561
MOHAWK COMMERCIAL COLLEGIATE 22 - CG22 - 12' ACT ARENA CLG22 / 714			
NEW DESCRIPTION ENTERED IN QDM	\$8,584.54	\$248.49	\$8,838
-WAS MOHAW 628			
BEST BET - 419 - 12' ACTIONBAC	\$41,894.06	\$3,724.24	\$45,704
ALADDIN MILLS BEST BET - 419 - 12' ACTIONBAC TBD TBD			
BEST BET - 419 - 12' ACTIONBAC	\$5,929.83	\$1,212.01	\$7,170
ALADDIN MILLS BEST BET - 419 - 12' ACTIONBAC TBD TBD			
CARPET TILE SUBTOTAL:	\$58,968.28	\$6,163.63	\$65,273
4X4 TILES - GREEN	\$402.90	\$4.75	\$407
ROOM 6 DAL TILE	\$812.86	\$5.58	\$837
VIBE 12 X 24 LIGHT POLISHED TECHNO GRAY VI 51			

Features

- Price out the main sections of the bid
- Create a proposal for a customer
- Send the same proposal to different customers
- Seamlessly convert the detail lines on bids for use on purchase orders
- Book the bid once the job is won
- Generate alternates and change orders
- Create an unlimited number of custom bid templates to allow for all necessary costs and items to be included when pricing out a quote
- Track, email and create follow-up notes
- Review forecast report showing man days, including a graph for the entire month

Project Management

The screenshot displays the Project Management software interface. At the top, it shows the job number '176025 000', contract type 'Contract/T&M C', date '04/20/20', and project manager 'Gary Brewer'. The job reference is 'Norwood Sports Center'. Below this, there are fields for customer '37000' (Kelland Construction), location 'Cottage Street, Norwood, MA 02062', and job start/end dates '02/01/22' and '03/08/22'. Other fields include job foreman 'MILLICENT KELLY', job type 'COMMERCIAL', bill due date '25', and bid number 'Q12954'. A grid of buttons is visible, including 'Tasks', 'Submittals', 'Transmittals', 'R.E.I.', 'Purchase Orders', 'To Do', 'Budget Adj', 'Documents', 'Change Requests', 'Contacts', 'Receivables Inq', 'JNM Job Notes', 'Job Inquiry', 'Subcontracts', 'Quote Inquiry', 'IWR-Wrk Ticket', 'IWR-Wrk Release', 'ICJ-Job Cut Sheet', and 'Quote Proposal'. At the bottom, there are buttons for 'IOC', 'IOC Inq', 'Doc Mgt', 'Restart', and 'Exit'.

The Project Management module was designed to meet the demands of even the busiest project managers. With everything located in one convenient project dashboard, there's no hassle searching for pertinent information, from bid day to closeout.

Quickly access the status of purchase orders, subcontracts and change requests related to each job. Customize and generate transmittals, submittals, RFI's and track them through the many reporting logs available in Project Management.

Project Management also give you the ability to limit access to sensitive job and financial information to specific users, including the project manager, the assistant to the project manager or the finance department.

All in One Place

See all of your crucial project information in one place. You can email correspondence and reports right from your desktop, allowing you to essentially have a paperless office.

Monitor Everything

Monitor the project "To Do's" by setting up tasks and reminders in this comprehensive module. Project managers can enter progress on a percentage of completion or cost to complete basis to determine an estimated final cost to get a much better picture of where they are in the job.

Integration with Microsoft Office

Integrate with Microsoft Word and Excel to further customize your project correspondence. Using STRUCTURE Blue's Outlook integration, send reminders right to Outlook calendar. Utilize the Document Log to track even non-STRUCTURE created files like photos, PDFs, Word documents and more.

Document Management



STRUCTURE Blue's Document Management module lets you attach all types of documents to the many file locations throughout STRUCTURE Blue.

Document Management allows for a batch of documents to be scanned in and separated into individual documents (single or multi pages). They can be attached to the multiple places at once.

Each document can be categorized and classified for easy retrieval. Through the various security levels available in STRUCTURE Blue, you can restrict who can access various documents.

Attach Multiple Files

You can attach any document type, including: .pdf, .xls, .doc, .jpeg and .bmp. Documents can be attached to employee, customer, vendor, subcontract, job, material record, service location or to a piece of equipment tied to a service location.

Flexibility

Similarly, A/P invoices can be attached when receiving in against a purchase order. Accounts receivable checks can also be scanned in as a batch and applied to individual cash receipt records for future retrieval.

Enhanced Storage

The document storage functionality is configurable where the physical document can be saved on your server or any location you designate, even in the cloud.

Job Cost and Billing

Cost	Hrs/Qty	Selected Cost	Cost To Date	% of Tot	Approved Bgts	% Bud	Remaining
LABOR	0.00	0.00	0.00	0.00	17,190.00	0.00	17,190.00
BURDEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MATERIAL	0.00	49,778.13	49,778.13	100.00	81,149.00	61.34	31,370.87
FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBCONTRACTORS	0.00	0.00	0.00	0.00	12,419.00	0.00	12,419.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals		49,778.13	49,778.13		110,758.00		60,979.87

Budgeted Hourly Rate	LABOR COST PER HOUR	EXT TAX INCLUDED	TAX BILLED	PACKING SLIPS	COMMITTED COSTS
51.62	.00	9,116	0	896	56,393

Billing to Date	Contract	Change Orders	Total Billed	Extras	Receipts to Date	Original Contract	Approved C/O	Total Adj Contract	Extras Approved	Submitted Amount	Contract Amount	Net Contract Amount	Tot Budget	Net Est Profit	Billed to Date Net	Cost to Date	Current Net Profit
57,562.72	57,562.72	0.00	57,562.72	0.00	0.00	99,313.29	63,881.95	163,195.24	0.00	42,791.16	99,313.29	154,079.11	110,758.00	43,321.11	57,562.72	49,778.13	7,784.59

The Job Cost and Billing module in STRUCTURE Blue allows you to view all significant details of each job as well as summarize and compare costs to the budget.

You can import a budget from one of the many third party estimating programs that seamlessly integrate with STRUCTURE Blue or you can develop your own budget in dollars, hours or units, by cost code and cost type. Utilize the extensive Cash Flow Projection feature that allows you to forecast all pending cash in and out on all of your jobs. With this you will be able to determine any cash shortfalls that might require additional borrowing.

STRUCTURE Blue's ability to handle job change orders is what separates it from others. Create change order proposals and organize them by date, job or customer. Combine change orders and list them on a statement. Create your change order proposals in a variety of formats, or customize your bills and statements yourself on the fly. Once approved, add them to the AIA with one click.

The job cost and billing module offers a wide array of standard inquiries and reports, including:

- Open Jobs
- Work in Progress
- Category Budget
- Detail Costs
- Job Summary
- Tool Locator
- Stock Slips
- Workers' Comp
- Field Report Worksheet
- Change Order Analysis
- AIA G701, AIA G702, & AIA G703
- T&M and Unit Price Bills
- Project Manager Reports
- Production Tracking Reporting

Change Orders Made Easy

- Access inventory and payroll tables for T&M Billing
- Product inventory can be priced automatically
- Maintain all jobs and perform a billing on a requisition, AIA, cost plus, time; materials or unit price billing basis for utility, federal and state projects

Control Access

Keep job information confidential by limiting access for different users.

Integration With Microsoft Office

- Create and manage details for both contract and T&M jobs, including change orders
- Develop budgets and compare costs to the budget
- Email reports right from your desktop
- Master Report Generator provides the option to create user defined columns

Payroll

The image shows a standard U.S. Department of Labor Wage and Hour Division PAYROLL form. It includes sections for contractor information, employee details, and a grid for recording hours worked by day of the week. The grid shows columns for S, M, T, W, T, F, S and rows for each day of the week. Totals for hours, gross amount, and net pay are calculated at the bottom.

Payroll can be a nightmare for any contractor. Employees could have multiple pay types, job classifications, different pay scales, different locations with different tax rates and dozens of compliance reports required by various agencies. The good news is that you can easily set up STRUCTURE Blue to do all of this for you.

With STRUCTURE Blue you can automatically post labor to job costs, as well as track vacation, holiday and earned sick time. You have the ability to calculate taxes and deductions, Davis-Bacon and Section 125 deductions and automatically print state tax checks and garnishment checks as part of the payroll run.

The many inquiries and reports in the payroll module allow you to inquire on specific employee information, with a feature that lets you see additional details on the entries. This is excellent for times when you need to review check stub details including hours, taxes, deductions and expenses.

Custom reports can be set for each union with headings, multiple columns, optional subtotals and totals. Choose which locals to run. Reports can be sent to Excel via .csv or .xml format.

Create a complete employee database, including:

- Employee List
- Certified Payroll
- Workers' Comp
- Monthly and YTD Earnings
- Quarterly Taxes
- Employee Earnings History
- 401k Reporting
- Time Sheets
- Vacation, Personal and Sick Time
- Union and Minority
- Year End W2's
- Payroll, Deduction and Check Registers
- Direct Deposit

Employee Time Options

- Track employee's time from job sheets
- Withhold taxes in multiple states within one pay period
- Enter payroll from handwritten checks
- Enter employees' time for system-generated checks
- Use TimeLine, our mobile app, to enter daily time for labor and equipment to specific devices in the field

Multiple Functions

Set up the system to automatically manage employee pay rates and job classifications, different tax rates and various compliance reports. Email reports and send direct deposit checks via our BRAINS tool right from your desktop. Keep employee info confidential by limiting access to different users.

General Ledger

Account Description	G/L #	Current Month	Year To Date
REVENUE			
SALES		9,126,666.49	9,126,666.49
TOTAL REVENUE		9,126,666.49	9,126,666.49
COST OF GOODS SOLD			
DIRECT COST			
MATERIALS		77,340.81	77,340.81
EQUIPMENT RENTAL		.00	.00
LABOR		295,827.90	295,827.90
TOTAL DIRECT COST		373,168.71	373,168.71
UNION BENEFITS		.00	.00
PAYROLL TAXES		.00	.00
INSURANCE		.00	.00
SUBCONTRACTORS		1,396,152.00	1,396,152.00
MISCELLANEOUS COST		219.00	219.00
TRAVEL		.00	.00
TOTAL COST OF GOODS SOLD		1,396,371.00	1,396,371.00
MIDDLE TOTAL		1,769,539.71	1,769,539.71
GROSS PROFIT		7,357,126.78	7,357,126.78

In any accounting system, all transactions link to the general ledger, and with STRUCTURE Blue, it is possible to isolate and highlight those transactions for time periods you define.

Work in multiple periods and isolate department, division and multi-company accounts. Create supporting schedules for every account. Of course, you have the option to set up automatic accruals, reversals and recurring entries.

STRUCTURE Blue performs all the standard functions of a powerful general ledger system, but the user-created capabilities are what allows it to stand out. The general ledger also allows for all of your banking needs, including check reconciliation and account transfers.

You can export a trial balance or a financial statement to Excel for off-site auditing as well as produce financial statements for undisclosed periods and for prior periods, at any time of the month.

Save up to seven years of financial history in the system. Control which period users are allowed to post from A/R, A/P and payables without actually closing the period.

General Ledger Inquires:

- Charts of Accounts
- Trial Balance Reporting
- Balance Sheet Reporting
- Income Statement
- Auditor's Trial Balance
- Management Reporting
- Comparative Reporting
- Check Reconciliation
- Cash Flow Reporting

Keep Your Financial Information Secure

STRUCTURE Blue allows you to create safeguards needed to keep your financial information protected. You can set up dozens of authorization levels for data entry, editing, analysis, report consolidation, design and output. The CEO can review reports and consolidate them and a clerk can make entries.

Features

- Create and customize financial reports
- Reconcile your checkbook and account transfers
- Keep banking information confidential
- Export to Excel with ease
- Run financials anytime with the period income statement inquiry

Accounts Receivable

Customers with balances in:		< 30 Days	31-60 Days	61-90 Days	91 > Days	Retainage
31000	Hills Department Store				1,474.00	
32000	Hostelling International				472.00	
33000	International Business Machine				4,788.00	
33200	Interior Concepts Inc.				588.00	
34000	Internal Revenue Service				447.00	
34500	International Youth Hostelling				444.00	
35000	J & T Realty Trust Llc				56,988.02	
37000	Amarje Khena				496.00	
38500	Jackson Construction				96,247.38	10,150.00
40000	John Larson	4,641,123.76			74,686.18	1,000.00
45000	Lennox Hotel				713.93	
45400	Liberty Mutual				13,911.68	
45600	Middleton Aerospace Corp.				-98	
47000	Martin Group				11,445.40	
47050	MASSACHUSETTS DOT				99,612.90	11,068.10
47100	Gregory Mazmanian				4,777.00	
47200	J.F. McDonald Ins. Agency, Inc.				123.00	
48000	Mt Lincoln Fiscal Office				13,000.00	
49000	Montage Inc.				1,444.00	
50550	Motiva Enterprises				26,803.03	2,000.00
52200	New Balance Shoe Co. Inc.				133,035.99	115,358.80
Total Open		4,641,123.76	4,739,357.00	11,992,400.00	39,120,953.96	1,325,342.20

Your cash flow starts with receivables and the Accounts Receivable module lets you view and analyze your cash flow from every conceivable vantage point.

Through the use of STRUCTURE Blue, manage commission rates of your sales representative, as well as run a sales report to project the tentative commissions for your open receivables. With STRUCTURE Blue's password-controlled access you can permit selected users to edit cash receipts and adjustments. STRUCTURE Blue provides an audit trail of those edits.

Standard accounts receivable inquires and reports, including:

- Sales Analysis
- Customer Statements
- Customer Activity Reports
- Customer List
- Aging for a Variety of Time Periods
- Invoice and Payment History
- Commission Reporting
- Cash Receipts
- Sales Register

You receive a complete collections file with interactive exchange of notes for tracking calls and responses as well as standard letters that can be easily customized. As with every part of STRUCTURE Blue, we provide you with a range of models and templates based on over thirty years of experience. Then we give you easy-to-use tools to customize STRUCTURE Blue to meet your business needs.

Create a Customer Database

Create a customer database within the Accounts Receivable module for all of your customer contact information, including: phone number, extension number, cell phone number and email for as many contacts as you need.

View Cash Flow from all Angles

Email copies of invoices and AIA's right from your desktop, expediting the collection process. Track your company accounts receivable, then navigate down to the past due invoice to get the information you need to collect your cash faster.

Accounts Payable

Voucher#	Invoice#	Invoice Date	Invoice Amount	Check#	Payment Amount	Payment Date	Reconciled
012189	123235	5/05/15	2,369,052.00				
012074	819911	1/19/10	13,209.00	014177	13,209.00	12/03/12	
012073	8819232	1/19/10	56,721.00	014083	20,000.00	2/01/10	
				014177	35,721.00	12/03/12	
012072	819932	1/12/10	4,309.00	014083	4,093.55	2/01/10	
012053	12345	9/23/09	678.00	014079	678.00	12/10/09	
012044	48888	5/06/09	909.97	014066	909.97	9/23/09	
012043	4867	5/05/09	5,826.24	014066	5,826.24	9/23/09	
012030	085174	2/26/09	2,468.04	014066	2,468.04	9/23/09	
011889	3116606	2/28/09	7,446.67	014066	7,446.67	9/23/09	
011842	3074071	2/24/09	1,302.84	014066	1,302.84	9/23/09	
011814	3037605	2/20/09	15,234.42	014066	15,234.42	9/23/09	
011812	3084134	2/25/09	17,396.86	014066	17,396.86	9/23/09	
011811	3074072	2/24/09	29,251.14	014066	29,251.14	9/23/09	
011810	3063112	2/23/09	84,427.20	014066	84,427.20	9/23/09	
011747	3063113	2/23/09	25,481.31	014066	25,481.31	9/23/09	
011677	2970154	2/13/09	201.54	013979	191.46	3/12/09	
011667	3025544	2/18/09	885.43	014066	885.43	9/23/09	
011539	2958672	2/12/09	2,055.74	013979	1,959.02	3/12/09	
011507	2970157	2/13/09	4,058.79	013979	3,860.86	3/12/09	
011506	2970156	2/11/09	969.89	013949	923.82	3/09/09	

5,420,662.63	2,929,702.55	Paid
	121,908.08	Discount
	3,051,610.63	Total

Cash flows both ways and STRUCTURE helps keep track of where your cash is going. STRUCTURE automatically posts purchases to Job Cost and General Ledger, and ages invoices by due or invoice date for any time period.

With STRUCTURE, you are able to run cash management reports by job, due date, selected vendors' invoices or various combinations. Maintain sub-contractor records of billing to date as well as contract amount outstanding, lien waiver and insurance expiration dates, and even track retainage.

With STRUCTURE, you have the ability to print custom lien waivers as well.

You have the ability to post partial payments, create joint checks and post to multiple General Ledger periods in the same batch. The Accounts Payable module allows you to enter the recurring payments for automatic posting. There's even a vendor note subsystem for correspondence.

Standard accounts payables inquires and reports, including:

- Access History Job, G/L, PO, vendor, or Check#
- Purchase Journal
- Cash Flow Projections
- Vendor List
- A/P Aging
- Billing and Payment Histories
- Voucher and Check Registers
- Aging for a variety of time periods

Total Access

Access your entire A/P balance and navigate to each and every invoice. The red flashing voucher memo lets you know any important information on the outstanding bill.

Features

Create and manage vendor files, including multiple contacts and discount rates offered by the vendor. Email reports right from your desktop. Keep payables information confidential by limiting access for different users.

Purchase Orders

Job: 176025 000 Norwood Sports Center
Vendor: 4200 Bancit Supply
Loc: 400 Nichols Street
Atlanta, GA 66663 0000
Vendor Phone: (781) 337-1111
Vendor Email: jbj@banditsupply.com
Project Manager: Gary Brewer
PO Complete:
Sales Rep: Maranda Kelly
Date: 06/02/21
Delv Req: 06/02/21
Ref/Terris: FRT ALLOWED
Ship Via: YOUR TRUCK
F.O.B.:
PO Amount: 952.00
Open Amount: 952.00

Phs	QC	T	Natural #	Description	UM	BI	Cost	Order Qty	Rec'd Qty	Pack Slip	Prim Date	Line Amount
000	1900	M	01423900040	JOHNCRONITE WALL BASE (STRAIGHT) - VINYL - CABINET 15	LF		.80	1,120.00		1,120.00	06/02/21	896.00
000	1900	M	ADH 945 JOHIN	945 CONTACT BOND ADHESIVE	EA			224.00		224.00	06/02/21	
000	1900	M		JOHNCRONITE 945 CONTACT BOND ADHESIVE 4 GAL - TAX: MS SALES TAX		1.00	1.00	36.00				36.00

Print IOC Inq IOC Doc Mgt All Open Only Exit

Efficient management of purchase orders keeps your projects rolling. With STRUCTURE Blue, you have the ability to create purchase orders that satisfy all methods of purchasing. Whether you are buying in lump sum, lot price or detail, STRUCTURE Blue handles them all.

You can bring in detail from standard inventory lists, set up vendor price matrices for calculating discounts from standard trade pricing or set up special pricing for each job.

Committed but unbilled costs are part of every project. STRUCTURE Blue's open purchase orders will update to job cost's 'committed cost' to give you a total picture of your job's status.

Print out your own customized acknowledgments with additional fulfillment such as subcontracts, terms and conditions or project specifications to streamline the ordering process.

Multiple Functions

- Create and manage lump sum, lot price, or detail purchase orders
- Email purchase orders right from your desktop
- Keep purchasing information confidential by limiting access for different users

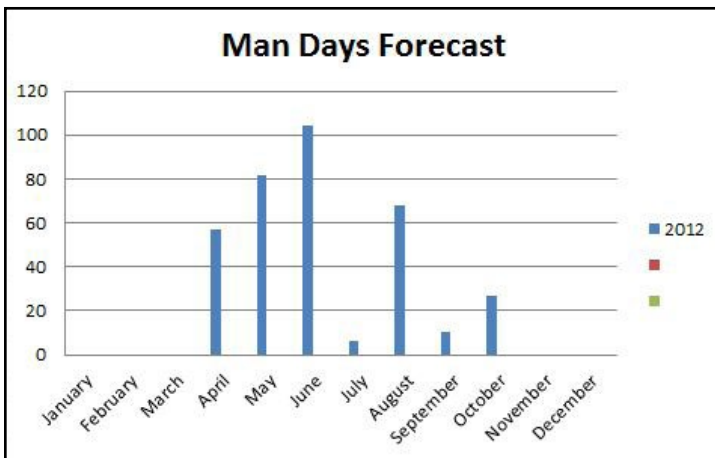
Easy to use

Update your inventory as soon as material is received and value your inventory in a variety of ways. Access purchase order history by vendor, job, material or phase/category/type, in either summary or detail.

Do More

Generate RFQ's to get the best pricing possible then use the results to generate your purchase orders. Create purchase order revisions to track the history of every change made to your original order.

WorkForce Scheduling



WorkForce Scheduling allows your scheduler or foreman to allocate and schedule the necessary resources, such as labor and equipment, for all of your upcoming projects. Because of STRUCTURE Blue's security, you can limit access to jobs they are responsible for staffing.

Whether your project is short-term or long-term, WorkForce Scheduling provides the tools to manage your labor force and resources, establish a database of skill sets required for certain projects and assign employees based on their skills and availability. You can also generate labor forecasts to determine your future workforce requirements.

Using STRUCTURE Blue you can generate a calendar to track employee availability and keep a complete history of your workforce schedule for all of your future labor reporting requirements. Interface to STRUCTURE Blue's comprehensive payroll program to streamline the entire time collection process.

With TimeLinc, STRUCTURE Blue's mobile field time collection app, you can capture the actual time worked and feed it right into actuals to compare against scheduled hours and update payroll.

Work force inquiries and reports, including:

- WorkForce Schedule Report
- Payroll Report by Employee
- Resource Schedule by Employee/Job
- Weekly Schedule
- Forecast Resource Requirements

Stay on Top of Employee Schedules

- Maintain scheduling and calendars to track employee availability and history
- Use labor forecasts to determine future workforce requirements on projects
- Email reports right from your desktop

Total Control

- Keep project information confidential by limiting access for different users
- Track your resources by job or employee and schedule as far in advance as needed
- Red numbers indicate an over-allocation of time or scheduled over-time

Roll Inventory



STRUCTURE Blue makes materials management fast, easy and efficient. Enter your receipts into the Inventory module directly, or integrate to Purchase Orders and receive via a packing slip or invoice receipt.

Roll Inventory allows a flooring contractor to control individual rolls and dye lots and record each cut made. It provides a breakdown of the total square yards of carpet broken down into one or several individual rolls.

Roll Inventory also allows for tracking of other materials (not on rolls) that have been purchased for a job but are stored in the warehouse until needed. This program also keeps track of partial shipments made from the warehouse to the job.

Produce a complete history showing all additions and subtractions to your inventory for any date range. Value your inventory on either a replacement cost or weighted average basis.

Never Lose Track of Inventory

Easily track on-hand quantity and get a snapshot of all purchases made for that item. Establish pricing by vendor and by job, and lock in your best negotiated discounts.

Keep Inventory Confidential

Keep inventory information confidential by limiting access for certain users.

Go Paperless

Enter receipts and manage inventory directly, or use the Purchase Orders module to receive via packing slips or invoice receipts. Email reports right from your desktop, perfect for a paperless office.

Fixed Assets

The screenshot shows a software window titled "FEQ - Equipment Maintenance" with a menu bar (PrintScreen, Who, Hot Keys, Help) and a title bar (LLC - C/F DATA SYSTEMS, LLC. Structure 18.07.01). The main area is a "Change" form with 38 numbered fields. Fields 1-17 are on the left, and fields 18-38 are on the right. At the bottom, there is a checkbox "Type Field # To Change or (Enter)" and buttons for "OK", "Delete", "Undo", and "Exit".

1. Equipment#	3333	20. Purchase Price	50,000.00
2. Classification	GENERATOI	21. Current Value	50,000.00
3. Description	GENERATOR - 20KW	22. Salvage Value	10,000.00
4. Unit	HR	23. G/L Account#	1525 000
5. Date	12/31/06	24. Deprec.Method	STL
6. Billing	25.00	25. Equipment Life	015
7. Cost	15.00	26. Monthly Deprec.	810.00
8. Equipment Code	GR	27. Monthly Tax	25.00
9. Rate - Hourly	5.00	28. Monthly Insurance	12.00
10. Rate - Daily	10.00	29. Tax Basis	45,000.00
11. Rate - Weekly	15.00	30. Tax Depreciation	STL
12. Rate - Monthly	30.00	31. Tax Life	015
13. Rate - Rental		32. Alt.Basis	0.00
14. Rate - Idle		33. Alt.Depreciation	
15. Serial#	895ASD2526AA21	34. Alt.Life	
16. Make#	GE	35. Miles To Date	0
17. Model#	GE 20K	36. Hours To Date	1,526.00
18. Purchase Date	12/28/06	37. Miles Per Gallon	
19. Registration Date	12/28/06	38. Gallons Per Hour	0.00

Establish a complete list of all equipment and set up different billing rates, including: hourly, daily, weekly, monthly, rental or idle.

Produce preventative maintenance schedules based on days, miles, or hours, allowing you to keep your valuable resources in tip-top condition. Produce service tickets for your mechanics and draw from your integrated parts database inventory.

Track all revenue and expense associated with each piece of equipment to produce a complete and accurate cost per hour of utilization to determine which equipment to keep and which to dispose of.

Maintain lists of parts used for maintenance on stock equipment. Schedule maintenance and produce service tickets for each piece of equipment.

Multiple functions, including:

- Equipment History by Equipment, Component and Serial Number
- Equipment Revenue and Expense Report
- Fuel Usage Report
- Service Tickets and Service Inquiries
- PM Scheduling Report
- Inventory Parts Reporting
- Depreciation Schedules
- General Ledger Interface Report
- Monthly Equipment Charges

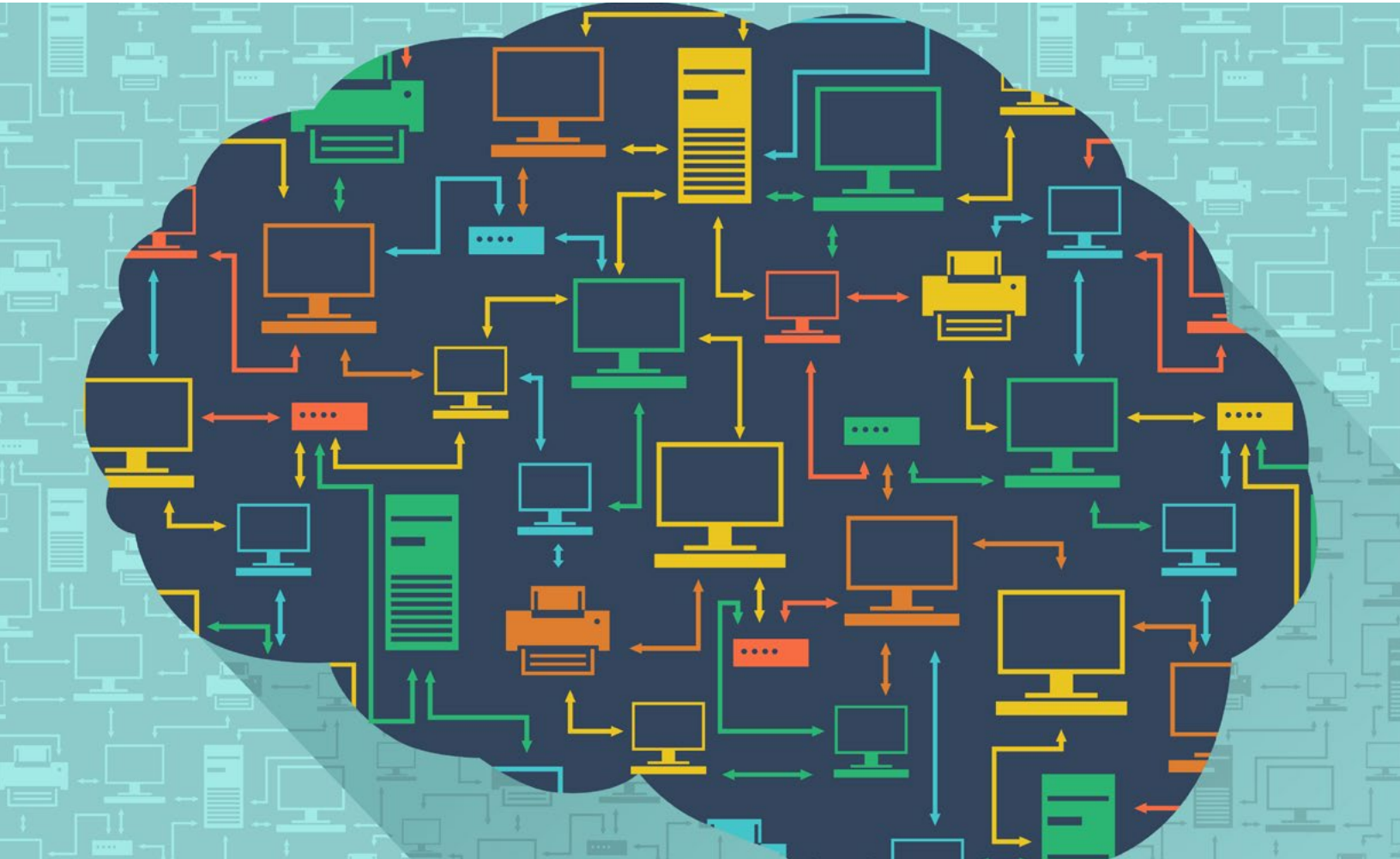
Know Everything about Your Equipment

- Monitor all relevant information including purchase date, purchase price, current value and salvage value
- Track and analyze the costs of your equipment

View Depreciation

Generate depreciation tables on either book, tax or a third alternate basis as you decide.

STRUCTURE Blue Comes with BRAINS



Business Reporting Automated Intelligence Notification Service (BRAINS) is a feature which allows STRUCTURE Blue to run programs and send emails automatically from the server. You could say it's the "BRAINS" of the operation.

BRAINS can schedule certain reports to run at specific times and automatically email them to the proper individuals within your organization, saving you time and increasing your efficiency. BRAINS allows your payroll process to become automated. Payroll direct deposits can be emailed out directly to

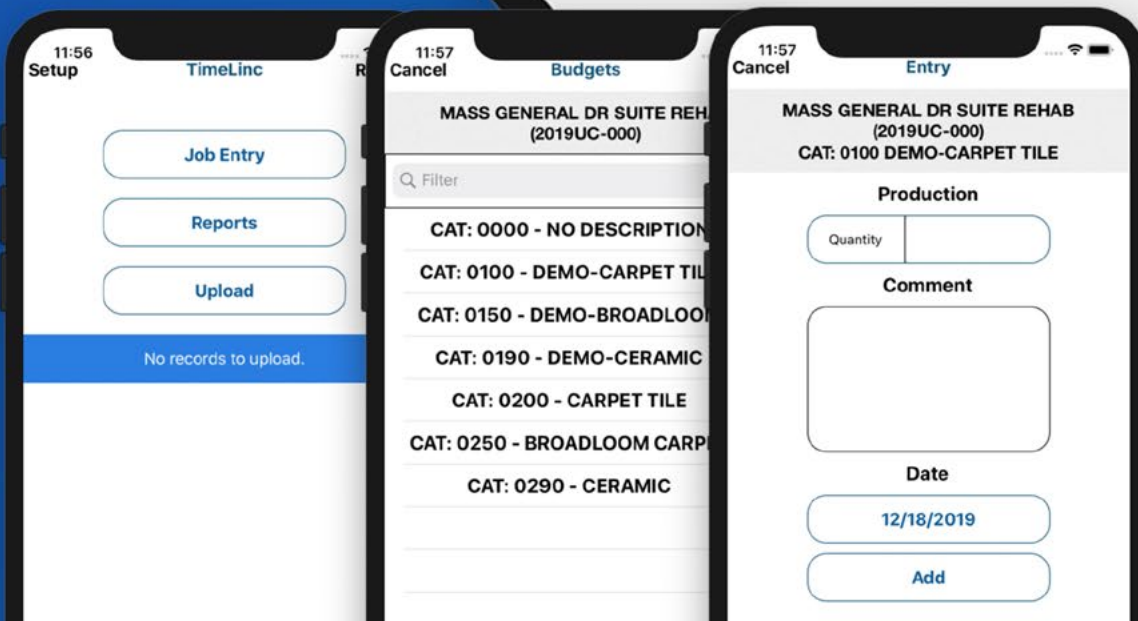
your employees, eliminating the need to print and mail them out.

Normally you have to manually refresh the Executive Center, which could take quite some time to finish. You can set BRAINS to automatically refresh the Executive Center at any time you like. For example, you can have BRAINS set to refresh the Executive Center at midnight so when you come into work the next morning your updated information is there waiting for you. The best part is that BRAINS is offered at no extra cost to you.

Take the office with you to the jobsite.



Report production from the field



Increase efficiency, save time and money

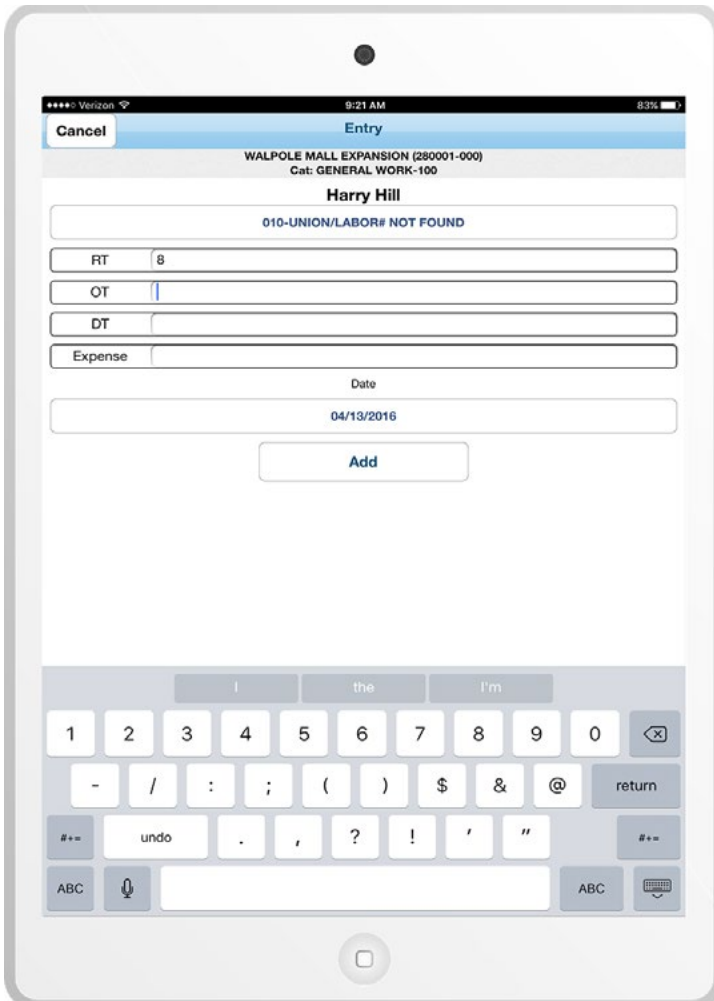


STRUCTURE Mobile

TimeLinc

TimeLinc lets you send a list of jobs, cost categories, employees and equipment to devices in the field.

Your foremen can enter daily time for labor and equipment which is uploaded directly to STRUCTURE Blue, reducing redundancy and saving you time and money.



All STRUCTURE Mobile apps are iOS
and Android compatible.



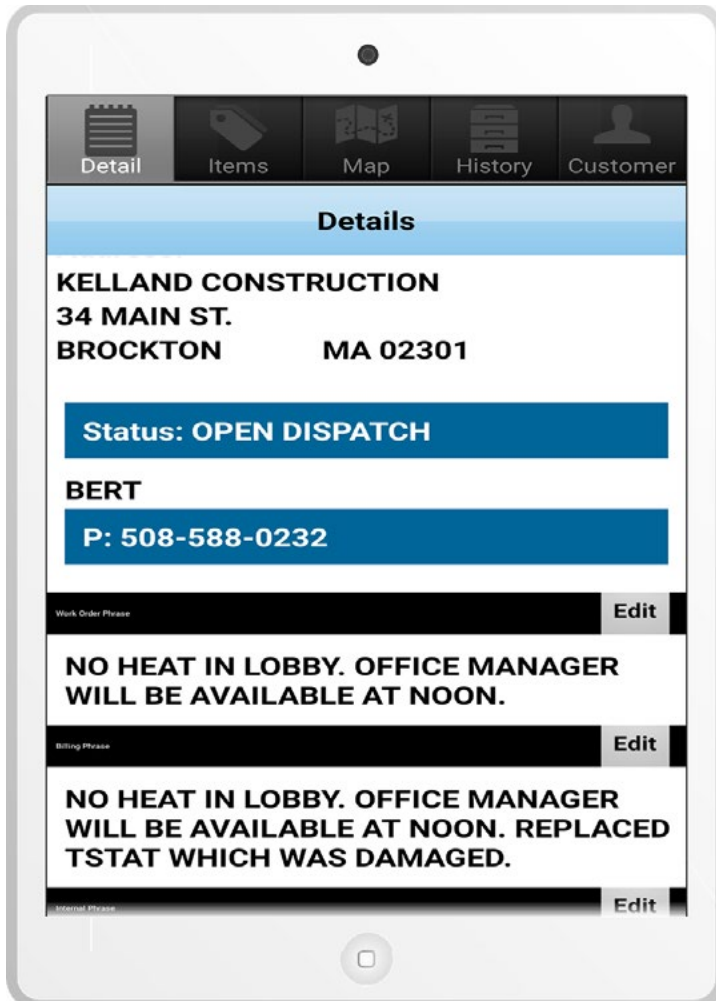


STRUCTURE Mobile

TechLinc

TechLinc lets you dispatch service calls directly to field service techs. In the field, the tech can access service history, get directions, enter a description and capture a digital signature.

With TechLinc you no longer have to wait days to bill a customer, now you can do it almost instantly. Once the tech completes the call, the customer instantly receives a signed copy of the work order via email. All of the details sync with STRUCTURE Blue, ready to be reviewed by the billing department.



All STRUCTURE Mobile apps are iOS
and Android compatible.

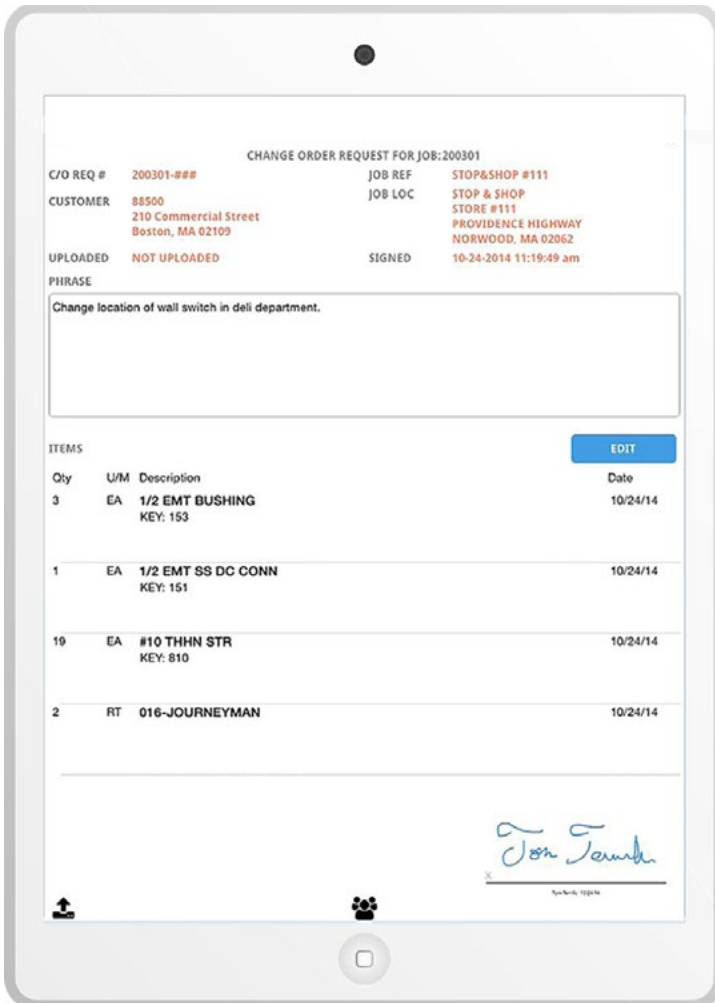




ChangeLinc

When working on a job, you never know what you might encounter. Sometimes you may have to make changes to your current job, and with ChangeLinc that process has become streamlined. ChangeLinc allows you to create change order requests directly from your mobile device and email the proposal to customers instantly.

With a secure login, each field supervisor or project manager can access all of their specific job information. From the field, access any of the jobs that you are working on to create change orders.



All STRUCTURE Mobile apps are iOS
and Android compatible.





“The emergence of the WorkForce module within Allegheny Floors has made a tremendous impact on our business... We have already been impressed with what it has done for us in the areas of forecasting and scheduling labor. Keep up the great work and fabulous customer service.”

–Andy Decristoforo, COO, Allegheny Commercial Flooring Contractors

“STRUCTURE has saved us so much time! We used to have one system (Excel) for bidding projects and then upon the award, the projects would be re-entered into another system for accounting. Another wonderful improvement we’ve seen is following up on submitted change orders with the reports available for aging unapproved change orders. We are a little over one year in with STRUCTURE and still excited about it every day!”

– Nichole Poindexter, Treasurer, Poindexter Flooring



“Pavilion Floors, Inc. enjoys an eleven year great working relationship with C/F Data. We are always working with them to add to the system new and innovative tools that help us run our business more efficiently and more profitably. They are responsive and professional in all of their dealings.”

– James Gilmore, Pavilion Floors



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